

Full-Time Custodian

St. Mary Catholic Community School

Employment Type: Full-Time

Location: Crown Point, IN

Posted Date: August 13, 2021

St. Mary Catholic Community School is looking for a full-time custodian. The custodian reports to the Business Manager or the designee as immediate supervisor.

Duties include:

- Daily cleaning and sanitizing of classrooms, common areas, offices, and bathrooms as assigned.
- Ensuring a safe physical environment in and around the school building.
- Maintaining a weekly checklist of completed duties.
- Assist in the setting up of meeting rooms and classrooms as needed
- Occasional seasonal tasks such as minor snow shoveling, salt spreading, leaf raking, etc.

Position Requirements/Expectations

- Ability to work independently and cooperatively
- Must be able to work extended periods of time on your feet
- Must be able to lift and move 50 pounds
- Must be able to climb up and down stairs and ladders
- Previous custodial experience strongly preferred

Hours: During School year Monday thru Friday 2pm – 10pm. Flexibility required for special events. Summer hours will begin earlier in the day.

Job Contact Info

Jan Mucha, Business Manager
employment@stmarycp.org
219-663-0044

How to Apply

Email letter of interest, resume and references to employment@stmarycp.org or mail to St. Mary Church Attn: Jan Mucha at 321 E Joliet Street, Crown Point, IN 46307.